**Directions**

Please provide detailed information and supporting evidence when filling out this application. Section 4 staff will evaluate chapters solely on information that is provided in this application. The application is broken up into 4 categories: Leadership, Friendship, Service, and Most Improved Chapter. When answering the questions, please include a reflection on the planning and evaluation of the events/activities. Provide your pieces of evidence as an appendix, and label your pieces of evidence. The appendix can be submitted as a separate document. **Please follow the page limit guidelines for each section.**

**Formatting Directions:**

* Margins: 1 inches for top, bottom, right, left
* Font: Calibri
* Font Size: 12
* Do not erase the questions

**Application Due Date:** **Saturday, March 14, 2015 by Midnight**

**Email applications to:** **aposection4awards@gmail.com**

**Suggestions on supporting evidence:**

* Photos
* Newsletters
* Recognition
* Event Flyer/Brochure
* Agenda or Planning documents
* Video or wiki link

If you have any questions please contact the Section 4 Awards Chairs by email: aposection4awards@gmail.com, or phone: Christina Tran-Kenyon (408) 218 – 5713 or Jonathan Johnson (916) 949 – 4291.

**General Information**

**Chapter:** Click here to enter text. **College:** Click here to enter text.

**Application Completed by:** Click here to enter text. **Position:** Click here to enter text.

**Email:** Click here to enter text. **Phone:** Click here to enter text.

**Fall 2014 Membership**

**Number of Actives:** Click here to enter text. **Number of Pledges:** Click here to enter text.

**Spring 2015 Membership**

**Number of Actives:** Click here to enter text. **Number of Pledges:** Click here to enter text.

***Please check the awards your chapter would like to be considered for along with any individual awards nomination you are submitting.***

|  |  |  |
| --- | --- | --- |
| **Chapter Awards** |  | **Individual Awards** |
|[ ]  Leadership Gold Pan |[ ]  Joel Holmes and Daniel Updegraff Distinguished Service Award |
|[ ]  Friendship Gold Pan |[ ]  Chuck Cruz Distinguished Fellowship Award |
|[ ]  Service Gold Pan |[ ]  Blake R. Boer Distinguished Leadership Award |
|[ ]  Overall (LFS) Gold Plan  |[ ]  John W. Jones Excellence in Advising Award |
|[ ]  Most-Improved Chapter Award |[ ]  David A. Emery Distinguished Alumni Award |
|[ ]  Ernie Manfredini Chapter Resilience Award |[ ]  Section Distinguished Service Key |
|  |  |[ ]  Bright Spot Awards |

**Leadership** (Page Limit: to not exceed 4 pages)

1. **Has your chapter completed the H. Roe Bartle Award Application (yes or no)? Include the date submitted.**

Click here to enter text.

1. **Has your chapter completed the Chapter Program of Excellence Application (yes or no)? Include the date submitted.**

Click here to enter text.

1. **Has your chapter completed the Pledge Program of Excellence Application (yes or no)? Include the date submitted.**

Click here to enter text.

1. **Within the chapter structure, please list and describe the leadership opportunities for your members. List leadership positions available (include executive committee positions, committees, chairs, etc.)**

Click here to enter text.

1. **Explain how Leadership Development is promoted within your chapter. Describe the types of leadership events are provided to your members.**

Click here to enter text.

1. **Describe your chapter and pledge meetings. How often do they occur? What is the structure like? Who runs your meetings? What happens during these meetings? How long does your meeting normally last?**

Click here to enter text.

1. **Include a summary of your Chapter Assessment & Planning Session (CAPS). How often does your chapter meet to do CAPS? What conclusions and goals were gathered from this event?**

Click here to enter text.

1. **Explain your chapter’s participation in Sectional, Regional, and National level leadership opportunities such as APO LEADS, Membership Academy/University, Sectional, Regional, and National Conferences. Please include attendance numbers.**

Click here to enter text.

1. **During this school year, has your chapter hosted any inter-chapter events? If so, please describe the event. Include the attendance numbers for chapters and members.**

Click here to enter text.

**Fellowship** (Page Limit: to not exceed 4 pages)

1. **Explain how Fellowship is promoted within your chapter. Describe the fellowship events that are provided to your members.**

Click here to enter text.

1. **Explain how your chapter promotes inter-chapter events and your chapter’s participation in inter-chapter events.**

Click here to enter text.

1. **Describe how your chapter promotes Brotherhood within the chapter.**

Click here to enter text.

1. **How are your pledges welcomed into the chapter? Explain your big/lil program or any other programs?**

Click here to enter text.

1. **Describe your chapter’s family system. How do you use the family system to promote brotherhood?**

Click here to enter text.

1. **What is your chapter’s membership retention like? What does your chapter do to retain members?**

Click here to enter text.

## Service (Page Limit: to not exceed 4 pages, not including the tables in question 1)

1. **Please provide a list of service projects that occur in your chapter for each field of service.**

**Community (list up 10 projects)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Project** | **3 sentence description of the project**  | **How often this project occur? (weekly, monthly, once a year)** | **Number of brothers attended** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
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**Campus (list up to 5 projects)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Project** | **3 sentence description of the project**  | **How often this project occur? (weekly, monthly, once a year)** | **Number of brothers attended** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
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**Country (list up to 5 projects)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Project** | **3 sentence description of the project**  | **How often this project occur? (weekly, monthly, once a year)** | **Number of brothers attended** |
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**Chapter (list up to 5 projects)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Project** | **3 sentence description of the project**  | **How often this project occur? (weekly, monthly, once a year)** | **Number of brothers attended** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
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1. **From the list of service projects provided in question 1, pick one from each field of service (Community, Campus, Country, Chapter) that your chapter is the most proud of. Describe the service project. Explain how the project was planned. What impact was made?**

*Community*

Click here to enter text.

*Campus*

Click here to enter text.

*Country*

Click here to enter text.

*Chapter*

Click here to enter text.

1. **Have non-APO groups volunteered with your chapter on service projects? If so, describe the project and the chapter’s relationship with the organization.**

Click here to enter text.

1. **Does your chapter invite alumni or other chapters to do service events with you? If so, describe the project.**

Click here to enter text.

1. **Explain your chapter’s participation in National Service Week, Spring Youth Service Day, and Youth Service America.**

Click here to enter text.

1. **Out of the service projects your chapter has done in the past year, what percent of the projects are new and what percent are old? How does your chapter decide whether or not you will continue to do a service project?**

Click here to enter text.

1. **What leadership opportunities are given to members (not on the executive committee) to lead service projects?**

Click here to enter text.

s

**Optional Chapter Awards**: ***Most Improved Chapter Award*** or ***Ernie Manfredini Chapter Resilience Award***

**Directions:** Please read the information about the awards above on the “Awards Descriptions and Information” document. In one page, explain why and how your chapter has earned this award.

**Which award are you applying for?** Click here to enter text.

**Explain why and how your chapter has earned this award.**

Click here to enter text.